

CHC30121 Certificate III in Early Childhood Education and Care

The CHC30121 Certificate III in Early Childhood Education and Care will provide students with the skills to plan engaging and educational activities to help children develop to their full potential. Learn how to create individual profiles and work with families to provide appropriate childhood education and care.

Program features	Entry requirements	Work experience requirements
<ul style="list-style-type: none"> ▪ Arranged work experience. ▪ Nationally Recognised Training. ▪ Includes HLTAID012 Provide an emergency first aid response in an education and care setting. ▪ Industry-experienced Trainers and Assessors. 	<ul style="list-style-type: none"> ▪ Be a minimum age of 16 years old or over. ▪ Hold a current Working With Children Check (WWCC) or ability to obtain one prior to attending work experience and field days. ▪ Unique Student Identifier (USI). ▪ Complete a language, literacy, numeracy and digital literacy quiz. ▪ Hold a Covid19 vaccination certificate. 	<ul style="list-style-type: none"> ▪ Students must provide & wear sun safe, industry appropriate clothing & a hat and be able to travel to the host employer.

Course details

Course Type	Classroom	Traineeship (on-the-job training)
Duration (see over for more information)	34 weeks, includes a minimum of six (6) weeks work experience (includes classes, work-experience, field days, self-directed learning and assessment completion).	Full time: 18 months or until the relevant competencies achieved. Total commitment = 2288 hours (includes working hours, workplace release time for off the job training, self-directed learning and assessment completion).
Fees (see over for more information)	\$1,600 first qualification fee* \$240 concession* Fee for service - \$3,500	Fee Free traineeships are available for eligible students. \$1000 - traineeship fees capped* \$240 concession* Fee for Service - \$3500
Location	Ground Floor, 331 High Street Penrith NSW 2750 and a host employer for work experience.	Employer or host employer.

Pre-enrolment information

Benchmark College has policies, procedures and information to help create a working and learning environment that is safe and healthy, culturally diverse, friendly and non-discriminatory. We encourage students to visit the student section of our website <https://www.benchmark.edu.au> to view all relevant policies and procedures.

The course

The CHC30121 Certificate III in Early Childhood and Care qualification provides students with skills and knowledge toward the full qualification required to work in a regulated early childhood setting. The full qualification has 17 units of competence – 15 core and 2 electives.

Each unit covers the key skills and knowledge required to practice as a qualified Early Childhood Educator. This course includes learning how to:

- Safely care for babies, toddlers and young children from 0-5 years
- Understand the theory behind how a child develops and grows.
- Plan creative and fun experiences that foster the child's development, wellbeing and creativity.
- Develop rewarding and positive relationships with children and their families.
- Understand the legislative and regulatory frameworks that govern the industry and ensure you work legally and ethically.
- Understand the importance of cultural competence and how to ensure all families and children are cared for in an inclusive environment.
- Perform the principles of **First Aid – HLTAID012 Provide an emergency first aid response in an education and care setting** - requires a physical capability of performing uninterrupted CPR for at least 2 minutes on an adult/child resuscitation manikin placed on the floor.

All learning and assessment resources are provided by Benchmark College. To complete the self-directed learning and assessment component, access to the internet and a computer is also required.

Course content

Core Units	
CHCECE030	Support inclusion and diversity
CHCECE031	Support children's health, safety and wellbeing
CHCECE032	Nurture babies and toddlers
CHCECE033	Develop positive and respectful relationships with children
CHCECE034	Use an approved learning framework to guide practice
CHCECE035	Support the holistic learning and development of children
CHCECE036	Provide experiences to support children's play and learning
CHCECE037	Support children to connect with the natural environment
CHCECE038	Observe children to inform practice
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE056	Work effectively in children's education and care
CHCPRT001	Identify and respond to children and young people at risk
HLTAID012	Provide First Aid in an education and care setting
HLTWHS001	Participate in workplace health and safety
Elective Units	
CHCDIV001	Work with diverse people
CHCPRP003	Reflect on and improve own professional practice

How the course works

Workplace-based

Students enrolling in this program must be working full-time or part-time in a regulated Early Childhood Education and Care Service. For those in a full-time traineeship, a minimum of 30 hours or more per week (averaged over a 4-week period) is required to be worked. A qualified trainer/assessor visits the student in the workplace every 4-6 weeks over the course of their traineeship. In addition to the face-to-face learning support, students' progress and learning support, students will be offered assistance with their studies via phone, email or online in between workplace visits.

This course is also available as a School Based Traineeship for Year 10, 11 and 12 high school students. A school-based traineeship combines paid work, training and school with a nationally recognised qualification, whilst gaining credit towards the HSC. Please visit Benchmark College for more information

<https://www.benchmark.edu.au/>

Practical and work-related activities designed to allow each student the opportunity to apply their learning in a real work environment are undertaken. These activities will vary, e.g. research an organisational policy and procedure, watch a colleague complete a particular task or gain experience in undertaking a particular activity. This is recorded by students and supervisors in the Daily Learning Journal. Students/trainees complete work-based activities for units relevant to this qualification. The trainer/assessor checks the Daily Learning Journal at the end of each cluster with the workplace supervisor and student and signs off to verify the on-the-job training.

Students also attend group training for first aid. Workplace based students undertake classroom training for this unit.

Classroom

Students enrolling in this program are required to attend class 1-2 days per week from 9:00am – 4:00pm. The remaining 2 days are dedicated to self-directed learning and assessment activities. Students are also required to attend 24 field days and six (6) weeks of work experience.

This program includes training sessions and a range of interactive activities designed to build student's underpinning knowledge and develop competence in each unit. Students will also get the opportunity to practice and apply their learning by practicing key skills such as changing a nappy, preparing formula and creating fun learning experiences for children in a safe and simulated environment.

Work Experience

In addition to classes, students are also required to attend 6 weeks of work experience with a host employer to meet the requirements of the Training package.

Classroom students participate in Work Experience. This provides students with opportunities to:

- Practice newly learnt skills and apply theory learnt in the classroom.
- Build the skills that employers want like teamwork, communication and reliability.
- Increase confidence and show individuals they are ready for work.

Benchmark College will organise work experience for all classroom-based students and will provide insurance and support in the workplace. Students will be buddied with an experienced employee and will be visited at least once by a Trainer. Students on work experience are given a range of activities to guide their learning and practice the key skills required to become work ready.

From week 6, students commence work experience "field days" with a Host Employer, 1 day per week (i.e. 2 days in the classroom and 1 day in the field), 26 field days in total.

Students are also required to complete 2, fifteen-day work experience blocks – Monday to Friday – 38 hours per week. Start and finish times may vary depending on the early childhood service.

Please note that this qualification requires students to complete a total of at least 160 hours of work in a regulated children's education and care service.

Self-directed learning and assessment activities – All students

Self-directed learning activities may vary from reading learner guides to online research. Workplace-based/traineeship students can expect to dedicate approximately 8-10 hours per week to self-directed learning and assessment task completion; or approximately 14hrs (2 days) per week for classroom-based students.

To ensure that students are safe and work ready, they will need to complete a range of assessment tasks that include answering questions, analysing case studies and completing practical work-based tasks. Trainers will also observe students perform a range of skills in the workplace and in the classroom, and on work experience for classroom-based students.

Can I get credit for previous study?

If students have previously completed a Nationally Recognised Qualification or Course, please talk to our Recruitment or Administration team and by completing the relevant Verification and Consent Form and providing a transcript of what you have attained. We would see if any units listed in the transcript can be credited towards your chosen qualification.

Fees and charges

The classroom-based course is \$1600 (first qualification fee) if eligible for and accessing a government subsidised place. Students eligible for a concession are required to pay \$240. Traineeship fees are capped at \$1,000. Fee free traineeships are available to eligible NSW Trainees whose training is funded under Smart and Skilled and commence training on or after 1 January 2020

This fee covers enrolment, tuition and learning resources. Fees must be paid in accordance with the Fee Schedule. To review our terms and conditions check out our Fees and Charges Policy and Procedure and our Refund Policy and Procedure available at <https://www.benchmark.edu.au/policies-procedures>

Government funding

This training is subsidised by the NSW Government. Benchmark Resources P/L trading as Benchmark College is an approved Smart and Skilled Training provider. To be eligible to receive funding, the following eligibility criteria must be met:

- Be an Australian citizen, an Australian permanent resident, a humanitarian visa holder or a New Zealand citizen.
- Be aged 15 years or older.
- Have left school.
- Live or work in New South Wales.

For more information, please visit <https://smartandskilled.nsw.gov.au> or call 1300 722 104.

Ready to enrol?

Contact Benchmark College to get an Application Form and hear about the next steps in the process.

Still have questions? Contact one of our friendly staff members by phone on 1800 286 916 or email info@benchmark.edu.au

Visit our website and read our Student Handbook, policies and procedures, and check all the information needed to make that important decision.

We are waiting to hear from you!

CHC30121_v1_280224